

**METROPOLITAN GOVERNMENT OF NASHVILLE  
AND DAVIDSON COUNTY  
DEPARTMENT OF CODES ADMINISTRATION**

**APPLICATION FOR EXAMINATION AS A  
SEPTIC TANK AND OVERFLOW CONTRACTOR**

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_  
Area Code Home Telephone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**QUALIFICATIONS AND EXPERIENCE:**

Do you presently hold a Plumbers License? \_\_\_\_\_ If Yes, Master or Journeyman \_\_\_\_\_

City and State \_\_\_\_\_ Expiration Date of License \_\_\_\_\_

How long have you been operating in the field of Septic Tank and Overflow installation or repair? \_\_\_\_\_

Who are you currently employed with: \_\_\_\_\_ How Long \_\_\_\_\_

Please attach the following information to your application before submitting to the Department of Codes Administration:

- (1) A letter from a Plumbing Contractor who knows your experience, ability, and qualifications to perform the work as a Septic Tank and Overflow Contractor. Please submit one (1) letter.
- (2) A letter from a Sanitation or Sanitary Engineer who knows your experience, ability, and qualifications to perform the work as a Septic Tank and Overflow Contractor. Please submit one (1) letter.
- (3) A letter as to your general character.

Incomplete applications will not be accepted. You must attach written confirmation and documentation to this application before approval by the Chief Plumbing Inspector.

Mail or deliver Application with required information to:

Department of Codes Administration  
800 Second Avenue South  
P.O. Box 196300  
Nashville, TN 37219-6300  
615-862-6598

**METROPOLITAN PLUMBING  
INSTRUCTIONS FOR EXAMINATION**

**STEP I**

To apply to take the examination for a license as a **Metropolitan Master Plumber, Journeyman Plumber, or a Septic Tank and Overflow Contractor**, you must complete the Application for Examination form with all information requested. Applications are to be submitted to the Department of Codes Administration. Incomplete applications will not be accepted.

**STEP II**

Upon receipt of your application, it will be reviewed and considered by the Chief Plumbing Inspector.

Upon approval, we will include copies of the Examination Summary, Study Guide references and sample questions for the classification you requested.

You will also receive from our office an **Examination Registration Form**, to be completed and then mailed to the examiners at the following address:

Prometric  
5209 Linbar Drive, Suite 626  
Nashville, TN 37211

It will be your responsibility to schedule your examination date with PROMETRIC. You may contact the PROMETRIC at (615) 333-6575. The examination fee is \$80.00 for Master Plumber and Journeyman Plumber. The examination fee for Septic Tank and Overflow is \$30.00. Those applicants being administered the Master Plumbers examination will also be administered the Septic Tank and Overflow examination. You will make payment directly to PROMETRIC.

Should you fail to make a passing grade of 70.0% on the examination, you may apply for re-examination after a thirty- (30) day waiting period.

You will notify PROMETRIC directly for re-examination.

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